

# Arizona State Schools for the Deaf and the Blind (ASDB)



## How to apply for an externally posted position!

In order to apply for one of the many fantastic vacant positions with Arizona State Schools for the Deaf and the Blind, you will need to use the following link.

<http://www.applitrack.com/asdb/OnlineApp/>



How to get there

This link can be accessed from [www.asdb.az.gov](http://www.asdb.az.gov) click on the "About" title and select the section "Employment and Human Resources"



How to get there

Once you have arrived at the main page you will see all postings under:

**"Vacancies" then "All Jobs"**

External applicants can select a vacant position then after reading the qualifications select the apply button to start the process

Apply

Once on the "Welcome New Applicant" page you have the option of:



**START**  
begin the process

**Create your login information**



**LOGIN**  
to existing account

**Login to an existing account**

Once you have created a new account or logged into your existing account you will be able to apply for the position selected. In order to successfully apply for the position you will be asked to complete the application pages associated with this position.

After the completion of the process you will be notified by email that you have successfully applied.

Once you have applied you will be able to indicate all other positions that you would like to be considered in the future. Then when a new posting is open for the position that you indicated the system will notify you.

If you have questions you can contact the ASDB Recruiters by email at [humanresources.recruitment@asdb.az.gov](mailto:humanresources.recruitment@asdb.az.gov)